


OCA

17 June 1987
OCA 87-2475

NOTE FOR: The Deputy Director
Executive Director
FROM: Dave Gries 
SUBJECT: OCA Off-Site Conference

STAT

We are holding a 3-in-1 off-site conference 8 through 10 July. OCA will confer alone on Wednesday morning, 8 July. Ten staffers from Congress will join us for sessions on Wednesday afternoon and evening and on Thursday morning. At noon on Thursday Intelligence Community congressional affairs representatives will arrive and replace the staffers from Congress, who will return to Washington. Sessions with the Intelligence Community representatives are scheduled for Thursday afternoon and Friday morning.

A copy of the schedule is attached.

Attachment

Distribution:

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D/OCA:DDGries:mdu (17 June 1987)

Correct as of 17 June (1130)

STAT

OCA Annual Retreat

Wednesday, 8 July

- 7:30 a.m. Bus leaves main entrance Hqs. building
- 8:00 a.m. Wheels up
- 9:00 a.m. Arrive

OCA

- 10:00 a.m. Recap of year - milestones and report card
- 10:45 a.m. Update on security considerations: documents, hearings, clearances, Capitol police, etc.
- 11:15 a.m. Adequacy of office procedures, flow of paper; formats; use of WANG; records retrieval
- 12:00 p.m. LUNCH
- 1:00 p.m. Sources and methods: clarification; preparation of guidelines; is field guidance adequate
- 1:30 p.m. Correcting the written and oral record: how do we monitor accuracy; how do we correct errors
- 1:30 p.m. Congressional staff arrive

Congressional Staff

- 2:00 p.m. CIA "roast" - what does CIA do right, what does it do wrong; focus on OCA's efforts
- 3:30 p.m. Working with Congress beyond the Big Four: what other Committees, players to contact; what works
- 4:00 p.m. Defensive driving training and demonstration for Congressional staff
- 6:30 p.m. Rehabilitation hour
- 7:00 p.m. DINNER
- 8:00 p.m. Congressional "roast" - problems in the relationship, solutions; what we find difficult about the Hill

Thursday, 9 July

7:30 a.m. BREAKFAST

8:30 a.m. Oversight of covert action: can the level of controversy be reduced

9:00 a.m. Leaks legislation - what kind of bill is possible; strategies; timing

10:00 a.m. Firing demonstration and briefing on foreign weapons for Congressional staff

11:00 a.m. Intelligence Community representatives arrive

11:30 a.m. Congressional staff departs

Intelligence Community Representatives

12:00 p.m. LUNCH

1:00 p.m. Updates and key issues for each agency; educating the other organizations; coordination

2:00 p.m. IC Staff, Intelligence Community, Congress connection: is it working; can we do better

2:45 p.m. Managing multiple agency hearings - inter Agency coordination; committee contact; preparing testimony

3:30 p.m. Intelligence Authorization Act: can we put it together faster; OMB role

4:15 p.m. Tour of training facility

6:30 p.m. Rehabilitation hour

7:00 p.m. DINNER

8:00 p.m. Obligations of oversight - what is reported to the committees; how; when; correcting the record

Friday, 10 July

7:30 a.m. BREAKFAST

8:30 a.m. Housekeeping matters: rotational assignments, congressional fellows program, training ideas, CODEL and STAFFDEL handling, visiting facilities

9:30 a.m. Identification of goals for next year

11:00 a.m. OCA staff and Intelligence Community staff depart